



# Town of Kiowa

404 Comanche Street | P.O. Box 237 | Kiowa, CO 80117  
Tel. (303) 621-2366 | Fax (303) 621-2595

## Right-of -Way Permit Application

(Note: An approved for the Town of Kiowa permit application including plans and review comments must be provided with this application).

Application Fee: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Permit Fee \_\_\_\_\_ Date Paid: \_\_\_\_\_ Application/Permit # \_\_\_\_\_

Permit Type

(Check one):

- Construction within town right-of-way
- Construction on other public property
- Vegetation management

**Applicant:** \_\_\_\_\_

Applicant's Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

**Project site address:** \_\_\_\_\_

Lot # \_\_\_\_\_

Block # \_\_\_\_\_

(if applicable)

Projected start date: \_\_\_\_\_

Value of Construction: \_\_\_\_\_

*(Applicant must file for a permit at least 30 days prior to projected start date).*

Description of proposed work: \_\_\_\_\_

(attach construction plans) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor name: \_\_\_\_\_

Contractor address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

**Contractor is required to provide 24-hour emergency contact responsible for responding to any issues:**

Name: \_\_\_\_\_

Phone#: \_\_\_\_\_

**Please Note: Any violation of Town of Kiowa shall be considered a municipal infraction punishable by a fine of not more than \$1,000.00. Each day a violation occurs is deemed a separate violation and subject to additional citation and fine.**

Fees associated with ROW Construction requests:

<b>Right-of-Way (ROW) Permits</b>	
<b>Application</b>	<b>Fee</b>
Right-of-way (ROW) Permit (*)	\$1,000
Emergency Right-of-way (ROW) Permit	\$1,500
Sidewalk Closure Permit	\$195
Working without locates	\$300
Inspection Fee	(billed at actual cost + 15% admin fee)
Not ready for Inspection Fee	\$195
Right-of-way (ROW) Permit Violation 1st Offense	\$600
Right-of-way (ROW) Permit Violation 2nd Offense	\$1,200
Boring in Public ROW (**)	\$1,500
Sidewalk Damage	\$3,000
Curb & Gutter Damage	\$3,000
Right of Way Damage	\$2,500
Traffic Control Review	\$500
Traffic Control Per Day (***)	\$5,000
Striping Damage	\$3,000
Pothole Core Charge/Pothole	\$50
Installation of Handhole/Pull Box with ROW	\$100

\* Individual ROW Permits are limited to 1000 linear feet of work. Work in excess of 1,000 LF can be considered on a case-by-case basis at the discretion of the Town

\*\* Individual boring in public ROW Permits is limited to 1000 linear feet of work. Work in excess of 1,000 LF can be considered on a case-by-case basis at the discretion of the Town

\*\*\*\$2500 per day after expiration date. NO refunds for early completion.

It is agreed that for, and in consideration of, the issuance of the permit, the proposed construction shall be performed and completed in accordance with the plans and specifications as approved by the Town Manager of the Town of Kiowa, or designee, and such construction is subject to the inspection by the Town of Kiowa. All plans and specifications submitted by the applicant and approved by the Town Manager or designee, in connection with this application are hereby made a part of this application.

\_\_\_\_\_  
Applicant Name (Printed)

\_\_\_\_\_  
Applicant Name (Signature)

\_\_\_\_\_  
Date

**FOR DEPARTMENT USE ONLY**

The foregoing application is approved for issuance of a permit upon submission of necessary permit fees and, if applicable, bonds. This application expires six months from the date of the application.

Approved

Deposit Due \$ \_\_\_\_\_

Approved with comments (attached)

Bond Required \$ \_\_\_\_\_

Revisions required (see comments)

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Date